



དཔལ་ལྷན་འབྲུག་གཞུང་།
ནང་ཁྲིད་ལྷན་ཁག་ ལཱ་གཡོག་རྒྱུ་སྐྱོར་སྡེ་ཚན། བཀྲིས་ཚོས་རྫོང་།



ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF HOME AFFAIRS
DIVISION OF SUPPORT SERVICES, TASHICHHODZONG

NGA/HRM-06/2023/ 1286

23.3.2023

NOTIFICATION
(Promotion proposal for July 2023)

Pursuant to Section 13.5 of the BCSR 2018, the HRD is pleased to notify all Regional Offices, Divisions and Departments under Ministry that, the deadline for approving the promotion proposal for July 2023 is on 1st May 2023.

Therefore, the concerned eligible employees working under Regional Offices, Division and Departments due for July 2023 are requested to submit the following documents routed through Concerned Departments to HRD latest by 15th April 2023 to process for promotion without fail.

1. Valid Security Clearance
2. Valid Audit Clearance
3. Duly filled in Meritorious form (Form 13/5), if applying for meritorious promotion.

Kindly note that the late, incomplete and wrong submissions of documents shall not be accepted by HRD for processing of the same and also HRD will be not responsible for the lapses. The Minimum duration requirement for promotion as per the BCSR 2018 is as follows for kind references.

Position Category	Position Level	Duration	Meritorious Promotion
ESC (Specialist)	ES	5/6 years	One year or six months prior to due date for broadband promotion
Professional & Management (PMC)	P5-P2	4 years	
Supervisory & Support SSC	S5-S1	4 years	
	S1-SS1	5 years	
Operational Level (OC)	O4-O1	4 years	

***The duration excludes one year probation period**

The lists of employees due for 1 July 2023 broadband promotion generated from Zest System (RCSC) is attached herewith for review & cross check and HRD would like urge all to kindly include those who are missing from the list. Further Regional Offices, Division and Departments are also requested to submit the list of Specialist and Meritorious Promotion to HRD, if any for onward submission to RCSC.


(Pelden Zangmo)
Chief HR Officer

Copy to :

- 1 Hon'ble Dasho Secretary, MoHA for kind information
- 2 Department heads under MoHA for kind information
- 3 Division Chiefs and Regional Chief, MoHA for necessary action.
- 4 Admin Focal of Department and Regional Office for necessary action.
- 5 ICT Officer for necessary upload on website,

SL NO	Name	EID No.	Date Of Appt	Date Of Last Promotion	Active no of Year Served from LPD/Appt Date	BEFORE PROMOTION			Ministry/Agency/Department /Division
						PT	PL	SL	
International Airport, Paro									
1	Tshering Doma	200509003	01-Sep-05	01-Jul-2019	4	Sr. Immigration Officer	P3	A	Ministry of Home Affairs/Department of Immigration/Paro Airport Immigration Office
Department of Immigration, Thimphu									
1	Ugyen Tshering	200810026	01-Oct-08	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Inspection and Training Division
2	Sonam Tashi	201004012	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Inspection and Training Division
3	Pema Wangchuk	201004011	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Inspection and Training Division
Regional Immigration Office, Phuentsholing.									
1	Drugyel	201004005	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Regional Immigration Office, Phuentsholing
2	Karma Lhendup	201004017	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Regional Immigration Office, Phuentsholing
Regional Immigration Office, Samdrupjongkhar									
1	Tshewang Jamtsho	201004016	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Regional Immigration Office, Samdrup Jongkhar
Regional Immigration Office, Samtse									
1	Tashi Wangmo	201004018	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Regional Immigration Office, Samtse
Regional Immigration Office, Gelephu									
1	Namgay Wangchuk	201004020	01-Apr-10	01-Jul-2019	4	Asst. Immigration Inspector I	S3	A	Ministry of Home Affairs/Department of Immigration/Regional Immigration Office, Gelephu
Department of Civil Registration & Census									
1	Karma Drugyel Zangmo	20130101167	01-Jan-13	01-Jul-2019	4	Research Officer	P4	A	Ministry of Home Affairs/Department of Civil Registration and Census/Civil Registration and Investigation Division
2	Rinchen Wangmo	9012096	10-Dec-90	01-Jul-2018	5	Sr. Civil Registration Asst. IV	S1	A	Ministry of Home Affairs/Department of Civil Registration and Census/Census Services Division

3	Sonam Choden	201004034	01-Apr-10	01-Jul-2019	4	Personal Asst. I	S3	A	Ministry of Home Affairs/Department of Civil Registration and Census/Office of the Director
4	Sonam Choden	201004024	01-Apr-10	01-Jul-2019	4	Admin. Asst. I	S3	A	Ministry of Home Affairs/Department of Law and Order/Internal Affairs Division
5	Tshewang Namgyel	200807405	09-Jul-08	01-Jul-2019	4	Driver I	O2	A	Ministry of Home Affairs/Department of Civil Registration and Census/Office of the Director
6	Kinley Pelden	200810015	01-Oct-08	01-Jul-2019	4	Civil Registration Asst. I	S3	A	Ministry of Home Affairs/Department of Civil Registration and Census/Civil Registration and Investigation Division
7	Tshering Chezom	2009050	01-Sep-00	01-Jul-2018	5	Sr. Civil Registration Asst. IV	S1	A	Ministry of Home Affairs/Department of Civil Registration and Census/Civil Registration and Investigation Division
Department of Culture & Dzongkha Development									
1	Kinley Dema	2009057	01-Sep-00	01-Jul-2018	5	Sr. Admin. Asst. IV	S1	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Office of the Director
2	Parbati Subba	8912012	01-Dec-89	01-Jul-2018	5	Sr. Store Keeper IV	S1	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Office of the Director
3	Tashi Lhendup	200404002	01-Apr-04	01-Jul-2018	5	Sr. Conservation Asst. II	SS3	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Antiquities Division
4	Sonam Gyeltshen	200807272	01-Jul-08	01-Jul-2018	5	Accounts Asst. III	SS4	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Heritage Sites and Archaeology Division
5	Duptho Zangmo	200606008	15-Jun-06	01-Jul-2019	4	Associate Lecturer	P3	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Traditional Performing Arts & Music Division
6	Sonam Tobgay	200602008	01-Feb-06	01-Jul-2019	4	Sr. Archivist	P3	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Library and Archives Division
7	Rinzin Wangmo	201004021	01-Apr-10	01-Jul-2019	4	Library Asst. I	S3	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Library and Archives Division
8	Yonten Zangmo	200507239	01-Jul-05	01-Jul-2018	5	Sr. Technician II	S1	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Museum Division

9	Chimmi Wangmo	20140704449	01-Jul-14	01-Jul-2019	4	Museum Asst. V	S4	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Museum Division
10	Phurpa Zangmo	20140304182	15-Mar-14	01-Jul-2019	4	Museum Asst. V	S4	A	Ministry of Home Affairs/Department of Culture & Dzongkha Development/Museum Division
	Secretariate								
1	Tshering Zangmo	8805085	01-May-88	01-Jul-2018	5	Sr. Admin. Asst. IV	S1	A	Ministry of Home Affairs/Human Resource Division
	Department of Law & Order								
1	Namgay Bidha	9311006	01-Nov-93	01-Jul-2019	4	Admin. Asst. I	S3	A	Ministry of Home Affairs/Department of Local Governance & Disaster Management /Office of the Director